The teaching and learning pedagogy at Cranbourne Primary School is developed on a RECIPE (Relevant Engaging Challenging Innovative Personalized Enjoyable) based curriculum that supports the members of the school community to develop intrinsic PRIDE (Persistence Responsibility Independence Discipline Enthusiasm) in their learning.

Please be reminded that participation in some planned activities throughout the year is built into the school fees.

Life Ed will be coming to our school soon and is included in your child’s school fees.

If you still have fees to be paid, please contact the office to make the necessary arrangements to finalise any outstanding balances to ensure your child attends the Life Ed program. This is an engaging program that provides valuable life lessons for our students.

Last Friday on our Curriculum Day our staff participated in an intense learning program focused on the development of our reading program.

Thursday July 30th
Responsible Pet Ownership incursion: F-Grade 2.

Chaplain’s Morning Tea
9 - 9:45 in the Staff Room

Maths Competition:
Grade 3-6 students.

Assembly this Friday at 2:30 pm-All Welcome!

1st Childers
2nd Bakewell
3rd Russell
4th Cameron

‘Be organised—2016 enrolments welcome’
HAPPY BIRTHDAY
TO OUR AUGUST
BABIES!
1st-5th August
Jackson P
Taleah W
Behroz R
Jayde M

Stars of the Week
These students have demonstrated intrinsic
PRIDE (Persistence, Responsibility,
Independence, Discipline, Enthusiasm)
in their learning.’

<table>
<thead>
<tr>
<th>Learning community</th>
<th>Student</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOUNDATION</td>
<td>Link D</td>
</tr>
<tr>
<td></td>
<td>Tehaamaru T</td>
</tr>
<tr>
<td>JUNIOR</td>
<td>TJ K</td>
</tr>
<tr>
<td></td>
<td>Isabella K</td>
</tr>
<tr>
<td></td>
<td>Maania K</td>
</tr>
<tr>
<td>MIDDLE</td>
<td>Hope E</td>
</tr>
<tr>
<td></td>
<td>Leon L</td>
</tr>
<tr>
<td></td>
<td>Ebony H</td>
</tr>
<tr>
<td>SENIOR</td>
<td>Jordan R</td>
</tr>
<tr>
<td></td>
<td>Niraj P</td>
</tr>
<tr>
<td></td>
<td>Jayde</td>
</tr>
<tr>
<td>Art</td>
<td>Tayla F (JMD)</td>
</tr>
<tr>
<td>Physical Ed</td>
<td>Udan L (FER)</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>Link D (FER)</td>
</tr>
<tr>
<td>Principal</td>
<td>Kynan J (MLB)</td>
</tr>
</tbody>
</table>

From the Office
When you receive a note regarding absences for your child, please complete and return to school as soon as possible so we can record details as required by DET.

If you have outstanding fees you can pay by cash, EFT or directly into our bank account - bank details below.

CPS BANK DETAILS
BSB 013 593
Account Number 499102494
Please put your child’s name in the subject

Happy Birthday to
those students
who celebrate
their birthday
this week!

Curriculum
Specialist Programs

We provide many varied learning opportunities and settings, to ensure we address the learning styles, interests and talents of all students. Our Specialist program is one way that we address this—by providing a variety of curriculum areas/subjects to accommodate the interests of our students.

Students attend Physical Education (PE), Visual Art, Science and Library sessions throughout the year.

PE—teaches students how to enhance their own and others’ health, safety, wellbeing and physical activity participation in varied and changing contexts.

Visual Art—students learn how to make visual representations of their ideas, experiences, observations and imagination, through a variety of materials. Students respond to artworks and artists.

Science—provides opportunities for students to develop an understanding of important science concepts and processes, and enjoy the experience of scientific discovery.

Library—enhances the Literacy program, and develops an appreciation for literature.

Di Fernand
Assistant Principal
Last Friday we participated in a Curriculum Day, focused on Literacy. We visited another school (Belvedere Park Primary School) that has recently implemented CAFÉ reading strategies and structures, to help us evaluate our progress and future areas for improvement.

We then spent the rest of the day working on the future areas to implement at our school, that will help to maximise student learning opportunities, particularly in the area of Reading.

It was a busy and productive day, that helped us to highlight our current strengths as well as ways to improve our teaching and learning practice.

If you have any questions about CAFÉ, please do not hesitate to speak to a staff member.

We are very excited about the improvements that we can already see in the students—in their attitude to reading, as well as their academic achievements!

---

CPS is participating in the Woolworths “Earn & Learn” Rewards Program.

If you shop at Woolworths, you will receive a sticker for every $10.00 you spend. These stickers are then placed on sticker cards, and once a sticker card has been filled, they can be placed in a collection box.

We have collection boxes at the main office at school, as well as Woolworths Cranbourne Park and Selandra Rise stores.

Please place filled sticker sheets in the boxes. If you have loose stickers, hand them in to the school office and we will transfer them onto sticker sheets.

The more sheets we fill—the more points we accumulate to spend on resources for the school.

Please support our school by collecting the stickers whenever you or a family member shops at Woolworths.

The program is running from Wednesday 15th July to Tuesday 8th September 2015.
BSB30112 CERTIFICATE III in BUSINESS

IMPROVE YOUR COMPUTER & BUSINESS SKILLS
GAIN A NATIONALLY RECOGNISED QUALIFICATION

The Certificate III in Business provides a pathway to career opportunities such as:

- Customer Service Representative
- Office Administration
- Receptionist / Personal Assistant
- Self-Employed / Business Owner
- Project Officer

A COURSE DESIGNED FOR BUSY ADULTS

- Flexible Part-Time Study
- Small Classes
- Day & Evening Classes
- Government Funding Available for Eligible Students *

Testimonials

“Having completed both Certificate III and IV in Business, I would highly recommend this course for those wanting to enhance and update their computer/business knowledge. The information supplied in the course manual was very detailed, informative and easy to follow. Personally, this course has taken my computer skills to a new level and I have a greater understanding of the latest business and technology updates”
Graham McMeeken

“I thoroughly recommend this course for I have gained both confidence and skills to seek employment as an Administration Assistant. Thanks TIV”
Melissa Suli

“Doing Cert III at TIV has certainly given me knowledge and confidence. The instructors are very helpful and are always available. I’ve enjoyed the course and am back for more... I’m now doing Cert IV!”
Consuelo Paguio.

Contact our course advisors today for more information or to enrol

Technology Institute of Victoria
Phone: 9888 3599
Business Hours Mon—Fri (9am—5pm)
Visit website - www.tiv.com.au
Email - people@tiv.com.au

TECHNOLOGY INSTITUTE
OF VICTORIA

Tel: 9888 3599
Email: people@tiv.com.au
www.tiv.com.au
# BSB30112 CERTIFICATE III in BUSINESS

## Course Structure

| Delivery Platform | Flexible Part-Time Study—14 training sessions (4 hours per session fortnightly)  
|                   | Day classes 9:30am - 1:30pm  
|                   | Evening classes 6:00pm - 10:00pm |
| Course Duration   | 30 Weeks (minimum)               |
| Study Time        | We recommend our students allocate between 15—20 hours per week  
|                   | (Subject to individual learning capabilities)                        |
| No. of Units      | 12 Qualification Units           |
| Course Prerequisite | Applicants must have the minimum entry requirements including:  
|                    | ◦ Basic computer skills  
|                    | ◦ Appropriate language, literacy and numeracy skills.                  |
| How Assessment Works | 14 Contact training sessions with self paced activities to be completed during training sessions. These include:  
|                     | ◦ Case Studies  
|                     | ◦ Research Projects  
|                     | ◦ Written Questions  
|                     | ◦ Assignments                                                                 |
| Course Completion Requirements | In order to complete your course and receive your qualification, we require:  
|                                | ◦ 100% attendance of all training sessions  
|                                | ◦ 100% submission of assessments to the required standard |
| Learner Support and Communication | Fortnightly training sessions with a qualified trainer, who will offer support and assistance with course units and assessment.  
|                                   | ◦ Additional one on one support is provided by experienced tutors via email, over the phone and face to face. |
| Cost                          | Government Funding Available for eligible applicants (conditions apply)*.  
|                               | Please refer to the table on the right.                                    |
| Locations                     | Lynbrook, Mornington Peninsula, Ballarat, Bendigo, Warragul, Droit, Mount Waverley, Narre Warren, Dandenong. |
| Vocational Pathways           | On completion, all students have the opportunity to progress to a Certificate IV Business qualification. |

## Qualification Units

- BSBCCM301B Process Customer Complaints
- BSBCCUS301B Deliver and Monitor a Service to Customers
- BSBDIV301A Work Effectively with Diversity
- BSBFLM312C Contribute to Team Effectiveness
- BSBITU302B Create Electronic Presentations
- BSBITU303A Design and Produce Text Documents
- BSBITU304A Produce Spreadsheets
- BSBITU306A Design and Produce Business Documents
- BSBCCM201A Communicate in the Workplace
- BSBWHS302A Apply Knowledge of WHS Legislation in the Workplace
- BSBROR301B Organise Personal Work Priorities and Development
- BSBWRT301A Write Simple Documents

---

**TO BE ELIGIBLE FOR GOVERNMENT FUNDING, APPLICANTS MUST MEET THE FOLLOWING CRITERIA:**

- Must be an Australian Citizen or a Permanent Resident or a New Zealand Citizen
- Must be upskilling (i.e. I have not successfully completed a Certificate III or higher qualification)
- Must reside in the State of Victoria
- Must not have enrolled in more than two Government funded courses this year
- Must not have commenced a maximum of two subsidised courses at the same level in your lifetime. This restriction applies to whether or not you have completed the course

---

*This training is delivered with Victorian and Commonwealth Government funding.*

---

TECHNOLOGY INSTITUTE OF VICTORIA

Tel: 9888 3599
Email: people@tiv.com.au
www.tiv.com.au
TOID 21024
GREAT OPPORTUNITY FOR PARENTS SEEKING TO DEVELOP THEIR SKILLS AND ENHANCE THEIR CAREER OPPORTUNITIES

Dear Parents,

Cranbourne Primary School has again been offered 20 fully funded places in a Certificate III in Business BSB30112 course. This offer is available to parents and friends of the school community who meet an eligibility criteria.

All participants will be loaned a notebook computer to use throughout the duration of the course. Participants take this notebook computer home and it has all programs, course material and resources installed to assist participants to complete their assessment activities between each training session. Upon successful completion of the course participants may purchase the computer.

Cost: No charge for participants who meet an eligibility criteria
      Government Funding available for eligible participants (conditions apply)

Delivery Model: Part-time study
               Participants attend a 4 hour training session each fortnight,
               Assessment activities completed between each training session
               No training during school holidays
               Small classes
               Day & evening classes

Location: Classes are conducted at a convenient location close to Cranbourne Primary School

More information is provided in the attached brochure or on our website www.tlv.com.au.

If you are interested, please complete the expression of interest below and return it to the school office by Wednesday 5th of August and a member of our staff will contact you, at your preferred time to discuss this opportunity further.

Kind Regards

Rebekah Kittl
Business Relationship Manager
0412 282 966

__________________________________________________________________________

EXPRESSION OF INTEREST – Cranbourne Primary School

Please fill out the form below or register your interest on-line at www.tlv.com.au/parents

Name

Contact Number ___________________________ Preferred time to be contacted _____________

Email

If the following four statements apply to you then you may be eligible for Government funding.

1. I am an Australian or New Zealand Citizen or a Permanent Resident who resides in Victoria.
2. I am up skilling (i.e. I have not successfully completed a Certificate III or higher qualification).
3. I have not enrolled in more than two Government funded courses this year.
4. I have not commenced a maximum of two subsidised courses at the same level in my lifetime.

My preference is to train ☐ Mornings 9:30am – 1:30pm ☐ Evenings 6:00pm – 10:00pm

Technology Institute of Victoria (TOID 21024)
Level 2/282 Stephensons Road Mount Waverley 3149
Ph: 9888 3599
ENROLMENT PACKS
AVAILABLE
AT THE OFFICE

If you have a child who will be starting school next year, please collect an enrolment pack from the Office, complete and return it as soon as possible!