



School No: 2068 Established 1878

5.2 Food Handling Policy



Help for non-English speakers

If you need help to understand the information in this policy please contact 03 5996 1744.

All food which is handled (which includes preparing, eating or storing it) at Cranbourne Primary School OSHC is to be handled using all care to ensure that the food is not contaminated, nor allowed to become contaminated, or unfit to be eaten.

Procedures

- The Co-ordinator will be responsible to ensure that all food preparation and preparation areas comply with all laws and regulations, including local Council by-laws (or equivalent) where applicable.
- Staff will ensure their hair does not fall into food
- All food preparation surfaces and utensils will be kept clean and will be thoroughly cleaned before use
- Staff and children wash their hands thoroughly with soap and water or apply hand sanitiser before handling, preparing or eating food.
- Perishable items will be covered and refrigerated. Non-refrigerated items will be stored in airtight containers.
- Perishable food brought by staff and children from home will be refrigerated as soon as possible.
- The refrigerator will be cleaned weekly and the stove will be cleaned after use
- Staff will not eat, not permit to be eaten by any child, food that has fallen on the ground, or been handled by another child.
- Children will not be in the food preparation area unsupervised.
- Food that is not fit to be eaten is to be immediately disposed of, in an appropriate manner, so that it will not be eaten

Relevant Laws and Regulations

Food Safety Act

City of Casey Food Handling By-laws

National Regulations 77 Quality Area 2, Element 2.1.3

Relevant Policies

General Health and Wellbeing Food and Nutrition

Hygiene

Review Information

Policy last reviewed	Sep 2022
Approved by	School Council
Next scheduled review date	Sep 2025