



School No: 2068 Established 1878

9.5 Educational Leader



Help for non-English speakers

If you need help to understand the information in this policy please contact 03 5996 1744.

Cranbourne Primary OSHC acknowledges the need to have a suitably qualified and experienced educator, the coordinator, to lead the development of the program and to ensure the establishment of clear goals and expectations for teaching and learning. The coordinator will oversee the development and implementation of the educational program for Cranbourne Primary OSHC.

Procedures

The Approved Provider must nominate a suitably qualified educator as the coordinator for Cranbourne Primary OSHC.

The coordinator will be responsible to:

- Lead the development of Cranbourne Primary OSHC program, using the approved learning framework to inform and guide children's learning and development, and ensuring that clear goals and expectations have been established
- Ensure that curriculum decision making is informed by the context, setting and cultural diversity of the families and the community
- Ensure that the foundation for the program is based on the children's current knowledge, ideas, culture and interests
- Ensure that each child's learning and development is assessed as part of an ongoing cycle of planning, documenting and evaluating
- Ensure that critical reflection and evaluation of children's learning and development is used for planning and to improve the effectiveness of the program
- Mentor educators in the implementation of the program, provide professional support to assist with further skills and knowledge and provide opportunities for ongoing reflection and feedback on current practices.
- Ensure that families have opportunities and support to be involved in the program and service activities as well as contributing to the review of service policies and decisions.
- Enact the relevant policies appropriately
- Fulfil the expectations of the Principal and Business Manager of Cranbourne Primary School

Relevant Law and Regulations

Children's Services Act 1996

Children's Services Regulations 2009

Educational and Care Services National Law Act 2010
Educational and Care Services National Regulations 2011
National Quality Standard for Early Childhood Education and Care for School Age Care

Relevant Policies

Governance
Philosophy and Goals
Program Development and Conduct
Program Evaluation
Roles and Expectations of Staff
Staff Performance Monitoring and Management

Review Information

Policy last reviewed	Sep 2022
Approved by	School Council
Next scheduled review date	Sep 2025