



School No: 2068 Established 1878

9.9 Information Technology



Help for non-English speakers

If you need help to understand the information in this policy please contact 03 5996 1744.

Cranbourne Primary OSHC recognizes the significant impact of information technology. Suitable policies and procedures have been put in place at Cranbourne Primary OSHC to ensure that information technology is used appropriately and in the best interests of the children, families and staff who use the service.

Procedures

Information technology shall be considered a valuable learning tool for school age children attending Cranbourne Primary OSHC and shall be included as an appropriate part of the overall program.

Information technology shall include computer equipment, games, internet access and other forms of communication technology including ipads and cameras.

Information technology accessible to children such as the internet shall be monitored by educators. Approved mechanisms shall be put in place to ensure that children who are able to access the internet at the service do not have access to inappropriate sites or information. Children will be educated regarding the safe use of information technologies.

Educators shall not be permitted to use personal cameras (including phone cameras) to take photos of children.

The service shall take precautions to ensure computer games accessible to children are appropriate for the use of school age children and that government classifications are followed where appropriate.

Relevant Law and Regulations

National Regulations 157, 168 Quality Area 1, Element 1.1.1, 1.1.5 Quality Area 3, Element 3.2.2 Quality Area 4, Element 4.2.1 Quality Area 5, Element 5.2.1

Relevant Policies

Children's Property and Belongings
Program Development and Conduct
Use of Photographic and Video Images of Children

Review Information

Policy last reviewed	Sep 2022
Approved by	School Council
Next scheduled review date	Sep 2025