



Dear parent/guardian,

Cranbourne Primary School is looking forward to another great year of teaching and learning and would like to advise you of Cranbourne Primary School's voluntary financial contributions for 2026.

Cranbourne Primary School has one of the lowest parent contributions in the local area and with our high parent payment rates we have been able to subsidise a range of excursions, incursions and events to support our families.

We are aware that high inflation has impacted household budgets, so we have decided to maintain our current overall voluntary contribution amount of \$200 per year.

These payments will be used to provide all the resources your students will need. This includes exercise books, novels, pencils, pens, markers, glue, sticky-tape, pencil cases and more saving you time and effort in organising and ordering these yourself.

These resources cost significantly more than \$200 per students, but the school is happy to subsidise a significant portion of the cost to support our families. If you would like to make a voluntary additional payment to support the school, this would be gratefully accepted.

Schools provide students with free instruction to fulfil the standard curriculum requirements, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Krysten Andrews
Acting Principal
Cranbourne Primary School

Jessica John
School Council President
Cranbourne Primary School

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Student books and stationary items including pencils, textas, workbooks etc	\$60.00
ICT licences including Essential Assessments, Sentral, Elastik, Little Learners Love Literacy	\$40.00
Art and craft requisites including paper, art and craft materials	\$40.00
Curriculum consumables (e.g. Science, Maths, Cooking)	\$60.00
Total Curriculum Contributions	\$200.00

Educational items for students to own.

The school uses your payments to ensure every student has the required learning materials, ensuring you do not need to constantly be purchasing more supplies.

Extra-Curricular Items and Activities – provided on a user-pays basis.

Cranbourne Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. They are provided on a user-pays basis.

Opportunities relevant to your child's year level will be communicated and include activities such as:

- Additional excursions & incursions to broaden school experiences.
- Camps
- Year level sleep overs
- Grade 6 graduation
- Grade 6 jackets

Financial Support for Families

Cranbourne Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund
- Access to State School Relief to help cover the cost of uniforms, shoes and books for disadvantaged students.
- Payment plans

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Joanne Horvath

Ph: 03 5996 1744 | Email: Cranbourne.ps@education.vic.gov.au

Payment methods

Parents can pay by any of the following methods:

- Cash or cheque in the front office.
- Credit card or EFTPOS in the front office or over the phone.
- Direct deposit – School bank details: BSB 033222 Acct No: 021107, please make sure you identify your child and write 2026 Contribution.
- By instalments, please contact the office to arrange payment plan. (\$20 a week from now, books will be paid before school returns!)

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.