

ACADEMIC POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact Cranbourne Primary School.

Scope:

This policy applies to all students and their parents/carers at Cranbourne Primary School.

Rationale:

The purpose of this policy is to explain the expected levels of academic attainment at each year level and recommendations to support students who do not meet these. This policy takes into account the different needs of students from Foundation to Grade 6 and seeks to describe the connected roles of students, parents/carers, families, and school staff including teachers, education support and school leadership to support all students to succeed academically.

Definition:

Homework is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

Policy:

Each year level has distinct benchmarks that students will need to achieve in Literacy and/or Numeracy in order successfully transition to the next year level. A student is deemed At Risk if they fall behind the minimum level each term. Students who are deemed At Risk trigger this policy with the purpose of accelerating their learning to meet at least minimum levels.

Foundation

Foundation					
Stage 1	Stage 2	Stage 3	Stage 4	Stage 4+	Stage 5

READING	Term 1	Term 2	Term 3	Term 4
Expected Level	Stage 1	Stage 2	Stage 4	Stage 5
Minimum Level	-	Stage 1	Stage 3	Stage 4

Grade 1

Foundation						Grade 1			
Stage 1	Stage 2	Stage 3	Stage 4	Stage 4+	Stage 5	Stage 6	Stage 7.1	Stage 7.2	Stage 7.3
READING	Term 1	Term 2	Term 3	Term 4					
Expected Level	Stage 6	Stage 7.1	Stage 7.2	Stage 7.3					
Minimum Level	Stage 4	Stage 4+	Stage 5	Stage 6					

Grade 2

Grade 1				Grade 2		
Stage 6	Stage 7.1	Stage 7.2	Stage 7.3	Stage 7.4	Stage 7.5	Reading to Learn

READING	Term 1	Term 2	Term 3	Term 4
Expected Level	-	Stage 7.4	-	Stage 7.5
Minimum Level	Stage 6	Stage 7.1	Stage 7.2	Stage 7.3

NUMERACY	Term 1	Term 2	Term 3	Term 4
Minimum Level	Ones, Tens, Hundreds and Thousands place value	Renaming to hundreds	2-digit addition with renaming	2-digit subtraction with renaming

Students transitioning from Grade 2 to Grade 3 require strong reading skills to be successful in the upper primary grades as the dedicated teaching of these skills stops after Grade 2.

Grade 3-6

Students in grades 3-6 will sit Oral Reading Fluency and Reading Comprehension assessments 3 x per year. Students are scored as:

- Exceeding
- Strong
- Developing
- Needs Additional Support (NAS)

Any student who achieves NAS on any of these assessments will then complete a phonics screening to assess which supports are required. Students may then receive targeted intervention.

Students who are not at the expected level at the end of grade 2 may also receive intervention from the start of grade 3.

Students At Risk Process:

At least 3 times per year students who are deemed At Risk will be identified. Their parents/carers will be informed and requested to attend a Growth Meeting at the school. The purpose of a Growth Meeting is to discuss how the student is progressing academically and to create a plan of school and home-based supports to accelerate the students learning within a reasonable timeframe.

Growth Meeting Template:

Student Name:	
Date:	Attendees:
Home Updates:	
School Updates	
School-based Actions:	Home-based Actions:
Other Meeting Notes:	
Review Date:	

Some possible home/school-based Actions:

- Withdrawal intervention
- Additional home reading tasks
- Flash cards
- OHSC support
- Alternative class-based learning

Expected Home-Based Supports for all Students:

At Cranbourne Primary School we facilitate high-quality and rigorous learning, as such, we do not require most year levels to complete homework. The exception to this, is nightly reading. Students in Foundation to Grade 4 are provided with levelled take-home readers, a reading bag and a diary. Students are expected to read to a parent/carer or proficient reader each night for the length of their book (some students will graduate to novels; at this point students should read for a minimum of 20 minutes instead of completing their book). Parents are asked to sign their child's reading diary each night. Nights of reading are rewarded and recognised at whole school assemblies.

Students in grades 5 and 6 will read novels selected from the library, they should read for at least 20-30 minutes nightly. These students participate in the Senior Chapter Book Challenge and are recognised and rewarded based on the number of novels read.

Other Homework

Students in grades 3-6 may have additional homework that will enhance the learning and progress of each student. This homework is optional but recommended. For each year level this may look like:

	Literacy	Numeracy
Grade 3	Spelling	Maths review sheets
Grade 4	Spelling	Maths review sheets
Grade 5	Spelling practice Writing skill review	Maths review sheets
Grade 6	Spelling practice Writing skill review	Maths review sheets

Related Policies and Resources:

- [Homework Policy – Cranbourne Primary School](#)

Evaluation:

Policy last reviewed	November 2025
Approved by	Principal
Next scheduled review date	November 2028